



DEPARTMENT OF FINANCE

Isiah Leggett
County Executive

Jennifer E. Barrett
Director

MEMORANDUM

June 20, 2007

TO: Montgomery County Self-Insurance Program
Participating Agencies and Interested Parties

FROM: Terry Fleming, Manager II *Terry Fleming*
Division of Risk Management

SUBJECT: Self-Insured Claims Administration Services Contract

On July 1, 2007, the administration of the Montgomery County Self-Insurance Program will move to Gallagher Bassett Services, Inc., in partnership with Managed Care Innovations, L.L.C. Gallagher Bassett will handle all existing and new workers' compensation, auto, and general liability claims. The initial contract term is for two years, with five one-year options.

Gallagher Bassett will be fully staffed on the contract start date, and is keeping some incumbent staff which should make the transition easier. The local address for their office is 15204 Omega Drive, Suite 300, Rockville, Maryland 20850. Their phone number will be 301-944-6300; their fax number will be 866-233-1180. A dedicated website has been established at www.mcsip.com and is in the construction stage.

To ensure that there is no disruption in services for employees who are receiving wage replacement benefits, we are making arrangement to pre-print the biweekly checks. There will be no delays in pre-certification of medical services and no disruption of medical care. The provider network will change to OneNet PPO (formerly the Alliance PPO), but the services provided by the physician network are seamless to our injured workers, so there is no requirement to change physicians. There will be a hyperlink to the PPO on the website as of July 1, 2007.

If you have question about the change in claims administrators, call me at 240-777-8911, or Lissa Bales at 240-777-8903.

DTF:lhb

Division of Risk Management

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